



ELKO COUNTY SCHOOL DISTRICT ANNUAL ROOF INSPECTION

Facility	Principal
Address	Building Superintendent
City	Inspector
State	Inspection Date
Zip	Building

ROOF INFORMATION

Date of Installation	Roof Area (Ft ²)
Manufacturer	Warranty Information _____
Contractor	

CURRENT ROOF

Original Roof
 New Roof
 New Roof Over Original Roof

ROOF MEMBRANE

Built-Up Roof
 Metal Roof
 Modified Bitumen
 Single Ply

MAINTENANCE HISTORY

ROOF INSPECTIONS

Regular inspections are required to be made by facility personnel at least once a year. The preferred inspection time is in conjunction with September "Self-Inspection".

ROOF CONDITION

GENERAL

Debris	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Drainage Deficiencies	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Physical Damage	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe

SURFACE CONDITIONS

Erosion	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Cracking/Splitting	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Contamination	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe

COMMENTS ON ROOF CONDITIONS

FLASHING CONDITION

BASE FLASHING (Roof to wall Juncture)

Punctures	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Deterioration	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Open Laps	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Attachment Defects	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe

COUNTER FLASHING

(Formed metal sheeting secured on or into a wall, curb, pipe, roof-top unit or other surface, to cover & protect the upper edge of, or the membrane base flashing or underlying metal flashing and associated fasteners from exposure to weather.)

Open Laps	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Attachment Defects	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Rust	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Caulking Deficiencies	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe

COMMENTS ON FLASHING CONDITIONS

COPING

(The covering piece on top of a wall which is exposed to weather, made of metal masonry or stone.)

Open Laps/Fractures	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Attachment Defects	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Rust	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Caulking Deficiencies	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe

COMMENTS ON COPING CONDITIONS

WALLS

Mortar Joint Defects	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Spalling	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Cracks	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe

COMMENTS ON WALL CONDITIONS

ROOF EDGING/FACIA/GUTTERS

Splitting of Strip-In-Plies	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Attachment Defects	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Rust	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Punctures	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Heat Tape Operation	<input type="checkbox"/>	None	<input type="checkbox"/>	Need	<input type="checkbox"/>	Operating	<input type="checkbox"/>	Defective

COMMENTS ON EDGING/FACIA/GUTTERS

ROOF PENETRATIONS

(Equipment base Flashings - HVAC Units - Skylights.)

EQUIPMENT BASE FLASHINGS

Open Laps	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Punctures	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Attachment Defects	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe

EQUIPMENT OPERATION

Equipment Discharge	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Traffic Wear	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe

ROOF JACKS/VENTS

Attachment Defects	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Collars/Clamps Secure	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Physical Damage	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe

COMMENTS ON ROOF PENETRATIONS

PITCH PANS

(Open bottom enclosure placed around a roof penetration; filled with sealant to seal penetrations).

Sealant Shrinkage	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Attachment Defects	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe
Securement	<input type="checkbox"/>	None	<input type="checkbox"/>	Minor	<input type="checkbox"/>	Moderate	<input type="checkbox"/>	Severe

COMMENTS ON PITCH PANS
